



October 10, 2023

- **Glen Forest**
1800 Glenside Drive, Suite
110
Richmond, VA 23226
(PHONE) 804.288.1800
(FAX) 804.288.0515

- **Ridgefield**
2200 Pump Road, Suite 100
Richmond, VA 23233
(PHONE) 804.741.7471
(FAX) 804.741.6082

- **West Creek**
1630 Wilkes Ridge Parkway
Suite 300
Richmond, VA 23223
(PHONE) 804.288.0057
(FAX) 804.288.0389

- **RPC**
1800 Glenside Drive, Suite
101
Richmond, VA 23226
(PHONE) 804.288.3001
(FAX) 804.673.5614

- **Wyndham**
5360 Twin Hickory Road
Glen Allen, VA 23059
(PHONE) 804.346.3200
(FAX) 804.346.4075

- **VFP**
2367 Colony Crossing Place
Midlothian, VA 23112
(PHONE) 804.323.1264
(FAX) 804.323.1276

- **Commonwealth Extended
Care**
1800 Glenside Drive, Suite
103
Richmond, VA 23226
(PHONE) 804.285.7425
(FAX) 804.288.0515

Dear Commonwealth Primary Care Patients,

We are writing to make you aware of an important provider change at our West Creek location.

Dr. Claire Thomas will be leaving employment with us at Commonwealth Primary Care, Inc. Her last day in the office will be Friday December 15, 2023. We have enjoyed having her as part of the CPC team and wish her well. Dr. Thomas has expressed that she greatly enjoyed the patient relationships she formed while here and will miss them along with the CPC team.

If you are a patient of Dr. Thomas and have an appointment scheduled with her after Friday December 15, 2023 our office will contact you soon to reschedule with any of our other providers or feel free to call (804) 288-0057 to reschedule your appointment at your convenience. Thank you for working with us as this change occurs. We are pleased to be able to offer a variety of options to help serve you better!

Sincerely,

The Physicians & Staff of Commonwealth Primary Care, Inc.